

Tri-County FISH Team 2004-2005 Work Plan

	TASK RESPONSIBILITY	TASKS/ACTIVITIES	TIMELINE
1. BMP Development and Technical Training	Technical Consultant		2004-2005
Development of BMPs		<ul style="list-style-type: none"> • Develop 3 new best management practices (BMPs) from the list of activities that are common to those groups/organizations with potential impacts to steelhead generated in the 2002-2003 Work Plan. These BMPs will be incorporated into the existing BMP Plan to be utilized by TCFT participants to streamline the permitting process. • Meet with representatives from permitting agencies to coordinate BMP development. • Assist local coordinator in preparing the work plan and annual reports. 	
BMP Training and Public Outreach		<ul style="list-style-type: none"> • Conduct 2 technical training workshops for TCFT participants and other interested parties on BMP implementation. • Assist local coordinator with developing the workshop curricula and content for the TCFT website. 	
2. Regional Restoration Projects Plan	Technical Consultant		2004-2005
Road Crossings and Barrier Assessment		<ul style="list-style-type: none"> • Conduct road crossing and barrier assessment [30 sites at approximately \$1,000/site which includes site survey, data entry, analysis and report preparation] using FishXing data analysis (Ross Taylor). • Update the barrier inventory developed under the 2003-2004 Work Plan with the information generated from the above assessment. 	

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Develop Region-wide Restoration Projects Inventory		<ul style="list-style-type: none"> • Work with the 3 counties to develop a GIS layer mapping proposed restoration projects for use in the regional prioritization process. • Meet with permitting agency representatives to discuss regional project prioritization process. • Work with the TRC to develop a plan for prioritizing all restoration projects within the tri-county area. 	
3. Public Education and Outreach	TCFT Local Coordinator		2004-2005
Public and Youth Outreach Program Strategy		<ul style="list-style-type: none"> • Prepare 2 examples of curricula to be posted on the TCFT website for one of the 3 types of outreach activities (i.e. landowner workshops, classroom education, general public outreach) that comply with DFG standards. • Coordinate education efforts with other agencies as needed such as DFG, USFWS, NMFS, RCD, and NRCS. • Prepare displays and flyers to be used at public events (i.e. Earth Day, Creek Week, other fishery-related events, etc.). • Coordinate meetings with local and regional watershed groups throughout the tri-county area to acquire information on restoration efforts and successful public outreach and educational programs. 	
Media Outreach		<ul style="list-style-type: none"> • Prepare public service announcements and press releases as needed to highlight TCFT activities based on the media plan developed in 2003-2004. 	
4. Information Clearinghouse	TCFT Local Coordinator		2004-2005

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TCFT Website		<ul style="list-style-type: none"> • Continue to post relevant information from list servers. • Continue to develop new webpages [e.g. fact sheets on the types of landowner conservation actions, types of restoration projects, project success stories] • Maintain email groups and the website [post meetings agendas/minutes, workshops, upcoming events, contact information, steelhead ESU information, TCFT and other fisheries-related documents] 	
Information Sharing with Regional Agencies and Groups		<ul style="list-style-type: none"> • Meet with statewide DFG watershed coordinators, NMFS recovery coordinators, and other fisheries-related regional groups (e.g. FishNet 4C, 5 Northern Counties, Southern California Wetland Recovery Program, Southern California Steelhead Coalition) to discuss how the programs are being successful in providing a benefit toward salmonid recovery and to exchange information on each groups activities. to collaborate on restoration efforts. • Coordinate meetings with NMFS, DFG and TCFT participants to determine how the TCFT can effectively disseminate information regarding NMFS' recovery planning process. 	
5. Administrative Support	TCFT Local Coordinator		2004-2005
Executive Committee Meetings		<ul style="list-style-type: none"> • Conduct 4 conference calls and 4 meetings with the TCFT Executive Committee to guide implementation of the work plan. • Prepare agendas for each of the 4 calls and 4 meetings and other materials as needed, notice EC members of meetings, and respond to requests for information. 	

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Public Meetings		<ul style="list-style-type: none"> • Conduct 4 quarterly, public Tri-County FISH Team meetings to advise local groups on items of mutual interest; use one of the quarterly meetings to discuss funding sources/grant proposals. • Prepare agendas and other materials as needed, notice participants of meetings and respond to requests for information. 	
Contact List		<ul style="list-style-type: none"> • Maintain an email contact list and disseminate information as needed to the public stakeholders. 	
EC Elections		<ul style="list-style-type: none"> • Conduct Executive Committee election process annually. 	
Work Plan Development		<ul style="list-style-type: none"> • Prepare and adopt a work plan for the upcoming year, each spring. 	
Reporting		<ul style="list-style-type: none"> • Prepare one semi-annual report and one annual report to demonstrate how the annual Work Plan has been implemented. 	