

## Tri-County FISH Team Internal 2003-2004 Work Plan

	TASKS/ACTIVITIES	TASK RESPONSIBILITY	TIMELINE
<b>1. BMP Development and Technical Training</b>			
Development of BMPs	<ul style="list-style-type: none"> <li>Meet with representatives from permitting agencies to discuss BMP development and implementation.</li> </ul>	Technical Consultant	2003-2004
Workshop Curriculum	<ul style="list-style-type: none"> <li>Develop 1 workshop curriculum for BMP implementation and workshop training.</li> <li>Coordinate efforts with permitting agencies and other regional groups.</li> </ul>	Technical Consultant	2003-2004
<b>2. Regional Restoration Projects Plan</b>			
Road Crossings and Barrier Assessment	<ul style="list-style-type: none"> <li>Create the framework and protocol for road crossings barrier assessment based on DFG standards and criteria to be conducted throughout the tri-county area.</li> <li>Establish relationships with TCFT participants having jurisdiction over potential road crossing barriers to conduct barrier assessment.</li> </ul>	Technical Consultant	2003-2004

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Develop Region-wide Restoration Projects Inventory	<ul style="list-style-type: none"> <li>• Create and coordinate a Technical Review Committee to evaluate and develop a method for ranking potential restoration projects.</li> <li>• Coordinate with local and regional watershed groups on steelhead restoration efforts.</li> <li>• Develop a list of potential restoration projects by county based on input from TCFT participants.</li> <li>• Post inventory on the TCFT website with information on how additional projects can be added to the inventory.</li> </ul>	Technical Consultant	2003-2004
<b>3. Public Education and Outreach</b>			
Public and Youth Outreach Program	<ul style="list-style-type: none"> <li>• Inventory existing public outreach and education programs within the tri-county and then based on the assessment.</li> <li>• Develop a public education and outreach plan.</li> <li>• Prepare displays and flyers to be used at public events (i.e. Earth Day, Creek Week, other fishery-related events, etc.)</li> </ul>	TCFT Local Coordinator	2003-2004
Salmon and Steelhead Awareness Month	<ul style="list-style-type: none"> <li>• Prepare a sample resolution for public agencies within the tri-county area to proclaim October as Salmon and Steelhead Awareness Month.</li> </ul>	TCFT Local Coordinator	2003-2004
Media Outreach	<ul style="list-style-type: none"> <li>• Prepare public service announcements and press releases as needed to highlight TCFT activities.</li> </ul>	TCFT Local Coordinator	2003-2004, otherwise on-going
<b>4. Information Clearinghouse</b>			
TCFT Website	<ul style="list-style-type: none"> <li>• Continue to post relevant information from list servers.</li> <li>• Maintain email groups and the website [post meetings agendas/minutes, workshops, upcoming events, contact information, steelhead ESU information, TCFT and other fisheries-related documents]</li> </ul>	TCFT Local Coordinator	2003-2004, maintenance on-going

	<b>TASKS/ACTIVITIES</b>	<b>TASK RESPONSIBILITY</b>	<b>TIMELINE</b>
Information Sharing with Regional Agencies and Groups	<ul style="list-style-type: none"> <li>Meet with statewide DFG watershed coordinators, NMFS recovery coordinators, and other fisheries-related regional groups (e.g. FishNet 4C, 5 Northern Counties, Southern California Wetland Recovery Program, Southern California Steelhead Coalition) to discuss how the programs are being successful in providing a benefit toward salmonid recovery and to exchange information on each groups activities.</li> </ul>	TCFT Local Coordinator	2003-2004, each year thereafter
<b>5. Administrative Support</b>			
Meeting Coordination	<ul style="list-style-type: none"> <li>Conduct 2 meetings and 2 conference calls with the TCFT Executive Committee to guide implementation of the work plan.</li> <li>Conduct 2 public meetings (January &amp; April).</li> <li>Prepare agendas meetings or conference calls and other materials as needed, notice members of meetings, and respond to requests for information.</li> </ul>	TCFT Local Coordinator	2003-2004
Contact List	<ul style="list-style-type: none"> <li>Maintain an email contact list and disseminate information as needed to the TCFT participants.</li> </ul>	TCFT Local Coordinator	2003-2004