

## 2002-2003 Tri-County FISH Team Work Plan

1. Begin to assess the policies and practices of Tri-County FISH Team participants with regard to maintenance and restoration of Steelhead habitat. Compile a list of common work (i.e., bank stabilization, sediment removal).
2. Work with Public Works, Flood Control, and other similar departments within the public agencies of the Tri-County FISH Team to establish best management practices (BMPs) for activities that are common to these agencies. During 2002-2003, best management practices will be developed for at least 3 sets of practices tentatively set for bank stabilization, vegetation management, and in-channel construction/maintenance. This effort will include meetings with staff members from city, county, and special district participants in all three counties to identify common activities and working cooperatively with these staff members, resource agency staff and the TRC to develop BMPs.
3. Conduct at least eight meetings at various locations within the Tri-County FISH Team area to develop BMP document for use in projects for agencies and private individuals.
4. Develop workshop materials for educating local government staff on fish-friendly practices through discussion with other agencies, regional groups and the Department of Fish and Game.
5. Create and coordinate a Technical Review Committee for the Tri-County FISH Team. Use TRC to review the draft sections of the BMP document.
6. Provide the Institute for Fisheries Resources (IFR) with data on known fish passage impediments/barrier data from the Tri-County FISH Team area. Provide information, or link from the Tri-County FISH Team Web page, on obtaining access to the IFR Statewide barrier inventory to various public agencies, community groups and private citizens.
7. Conduct quarterly (4) public Tri-County FISH Team meetings to facilitate communication among local groups on items of mutual interest (e.g. recovery planning process, grant proposal coordination, public education and outreach and technical training). Meetings will have a small business/updates segment, as needed, but will be primarily carried out in a workshop format to address the specific issues outlined below. The location of the public meetings will be rotated with the geographic area of the Tri-County FISH Team.
  - a. The September workshop will “kick-off” the 2002-2003 Work Plan outlining the schedule and tasks the Tri-County FISH Team will undertake for the upcoming year. Establishing the Technical Review Committee and its methods of prioritizing projects will be a key workshop topic.
  - b. The November workshop will provide an opportunity for local project proponents to discuss proposals submitted to DFG in 2003 with local

members of the DFG Citizen's Advisory Committee. This has proved a good forum for Advisory Committee members to become familiar with the region's needs and projects and for these members, as well as DFG and NMFS staff, to get project-specific questions answered.

- c. The January workshop will provide a forum for (1) sharing projects likely to be proposed for funding during the 2004 DFG cycle, (2) information and guidance on successful proposal writing, and (3) linking proposal/project assistance resources with those in need. This workshop will be closely coordinated with the DFG watershed coordinators, the For-the-Sake of the Salmon watershed coordinator, the California Conservation Corps, and other project assessment and proposal writing resources.
  - d. Topics for the final workshop(spring) have not been determined yet but will likely focus on the BMPs developed and future work on assessing internal policies.
8. Meet once each with other fisheries-related regional groups to determine how we can work together to meet our individual goals and objectives, maximize use of available resources, and benefit from other's experiences (target especially: Southern California Wetland Recovery Program, Southern California Steelhead Coalition, FishNet 4C, 5 Northern Counties, For the Sake of the Salmon). Work to develop partnerships with these organizations.
  9. Maintain an e-mail contact list and disseminate information as needed to the public stakeholders and other agencies.
  10. Compile a directory of watershed groups active within the Tri-County area including who they are, what they do and where they do it. Add this information to Web page.
  11. Establish a web page with appropriate information about the Tri-County FISH Team (see \* below for content). Information developed over the course of the year will be added to the web site.
  12. Update Executive Committee on activities throughout the 12-month period and develop the work plans for 2003-2004. Meetings should be a combination of four (4) face-to-face meetings and four (4) conference calls. Other information will be disseminated via e-mail newsletter.
  13. Disseminate press releases to local newspapers in the Tri-County area about Steelhead-related workshops and forums sponsored by the Tri-Co. FISH Team and others.
  14. Participate in a limited number of fishery restoration workshops, conferences, and/or training programs. Information from these efforts will be used to develop Tri-County FISH Team programs and/or disseminated the broader group as appropriate. Participants in these workshops should not be limited to the same

individual but should be rotated among the various member agencies. A summary report on each training event attended should be given the Tri-County FISH Team.

### Annual reporting

Provide Contract Manager with a semi-annual and annual report of Tri-County FISH Team activities.

\*The website will have the following information presented and will be updated as necessary:

- Links to TCFT documents (e.g. MOU, Purpose & Procedures, Implementation Plan, annual Work Plan)
- Schedule for meetings, workshops and other upcoming events
- Meeting agendas and minutes
- Links to key resources including grant funding sources, resource agencies, other watershed groups, project development information, etc.
- Contact information for TCFT Coordinator, Executive Committee, and key resource agency staff in the region
- List of participants in the Tri-County FISH Team and links to their webpages, where available.
- General information on steelhead lifehistory, specifics about our ESUs, and general limiting factors within the region
- Link to NMFS recovery planning page
- The directory of watershed groups
- Information generated for the Institute for Fisheries Research (see #6)
- Guide to implementing a steelhead enhancement project – step by step guide about how to move through the process (including permitting), and how the TCFT can help
- General information on steelhead life history, ESU boundaries, information on restoration funding opportunities (i.e., DFG, NRCS, NFWF, etc).